

Minutes

Cascades Senior Center Advisory Board Meeting

June 25, 2015

Action items are underlined

Present: Vice chair Bob Charnoff, Dorothy Coffman, Ray Ehrenbeck, Bill Pruiett, Margo DeLong, Charlotte Nurge, Olga Ricciardi, Susan McCarron, Yadu Mathur, Mary Ellen Bowers, Brenda Davis

Absent: Donna Cassani, Pravin Gandhi, Ruth Johnson, Charline Lareau, Susan Louis, Sonja Shockey

Chair Pravin Gandhi was unable to attend the meeting, so vice chair Bob Charnoff opened the meeting reminding all that our next meeting will be our retreat on September 10, 2015 at the Cascades library. The May 28, 2015 minutes were approved.

Manager's report: Brenda noted that our 2016 meeting dates are in our folder (and attached herein). Brenda also presented a report on t-shirt sales which was in our packet. We have sold 70 shirts and have generated \$1,488. We are about \$400 shy of covering our costs. Brenda recommended that we order more shirts and the board agreed to cover the costs of 20 mediums, 3-3XL, and 2 small. Brenda will send the exact cost to the executive committee for final approval.

Regarding the Volunteer Recognition event in October 2015, Brenda said we have about 180 volunteers and the Advisory Board has already granted \$600 for the event that will recognize the valuable service of these volunteers. Carrie Randolph, Café Supervisor, has requested an additional \$150 for pins to give to the volunteers at the event. The board discussed this and recommended that Carrie review other small gift options at a lesser cost, like something consumable with recognition language included, or a plant. Margo DeLong said the Ashby Ponds has given candy bars with wrappers featuring recognition language and they were well received.

Brenda advised that a Choral group that regularly sings at two other Centers and ours has requested funds from us to cover the cost of copying several pages for 30 music binders and to purchase plastic sleeves for the binders. The board advised Brenda to ask the group to complete a Request for Funding form and consider requesting funds in the amount of 1/3 each from the two other Senior Centers where they perform.

Erik Onate requested a total of \$750 for the following: \$125 for pizza at the June 30, 2015 Pizza Party; \$250 for the Bluegrass Band at the August 25, 2015 End-of-Summer Cookout; \$125 for entertainment at the November 19, 2015 Thanksgiving Day luncheon; \$250 for DJ Sky Dantine at the December 31, 2015 New Year's Party/Dance. The board approved these requests totaling \$750.

Treasurer's Report: Bob Charnoff reported that the bank statement for the period ending May 31, 2015 shows a balance of \$7,012.16 in our account. Two subsequent deposits brings our current balance (June 25, 2015) to \$7,557.71. Regarding Casino Night, final figures are still not available because we do not know how much we owe the County for food purchases, but Bob estimates that our net loss will be around \$550, lower than last month's estimated \$620. Bob said the event, regardless of the loss, should be considered a huge success. It was the board's way to give back, not a fundraiser.

Advisory Board Retreat: Brenda presented staff ideas for the retreat centering on programming at the Center and the possibility of board funding. Mary Ellen suggested the board needs to focus at the retreat on a Strategic Plan, including a fundraising plan that would meet the needs of Center members in the short and long-term. Bill Pruiett suggested asking members what their needs are and, as of this writing, Brenda has already created a questionnaire asking members what programs, classes and events they want to see at the Center. The executive committee will meet in the next month or so to review the results of the questionnaire and to plan the agenda for the September 10, 2015 board retreat.

Sunshine Committee: Olga sent sympathy cards to the families of two members who passed away; Akbar Ali Syed and John Daly.

New Business: Brenda said that now that the water fountains have been refitted to fill up water bottles, perhaps the Advisory Board would consider ordering water bottles with the Senior Center name on them to sell and give as door prizes.

Vice chair Bob Charnoff adjourned the meeting at 11:30 a.m.

Respectfully submitted,

Mary Ellen Bowers, Secretary